



JACKSON ELEMENTARY PTO MEETING MINUTES

Date: 02-04-2025

Time: 6:00pm

Facilitator: Hanna Calleri, PTO President

Motion to call meeting to order at 6:05pm

IN ATTENDANCE

Hanna Calleri, Stacie Roberts,
Michele Williamson, Christina Simpson,
Shawna Hook, Adaria Torres, Meredith Ravano,
Laura Shope, Courtney Thayer, Christine Congden,
Beth Weisser, Becky Miller.

APPROVAL OF MINUTES

The January 2025 minutes were read by Hanna Calleri.

Motion Approved by Stacie Roberts.
Second by Shawna Hook.

PRESIDENTS REPORT Hanna Calleri

- PTO bylaws have not been updated since 2015 and Hanna suggested updating them- addressed at the end of the meeting during New Business.

FINANCIAL REPORT Courtney Thayer

- Ended January with \$1,630 in deposits:
 - \$270 netted for January dining for dollars at El Favorito.
 - \$590 interest from savings account.
 - \$2,500 refunded to account for art supplies
- Hanna proposed to reclassify \$5,000 for Power of the Paw to gala for business sponsors.
- US Bank inside Safeway is closing. Courtney and Shawna will look into other banks with competitive rates.

PRINCIPALS REPORT Michele Williamson

- The Intervention Aide cost will be \$16,900 instead of the proposed \$25,000.
- Kaya has agreed to replace the entire flooring in the playground when the shade structure installation occurs in June.
 - The district will pay an extra \$12,000 for reinforced pour & play at the base of where students land from various areas around the structure.
- Senior choir begins March through April.
- Teacher wish list given to the PTO by the 1st week of May.



COMMITTEE REPORTS

- Family Science Night- Courtney Thompson
 - Courtney asked for two additional volunteers.
 - Event setup will occur Thursday at 2:00pm.
- Science Fair- Becky Miller
 - The D1 band room will be used for project display and judging.
 - 25 registered participants.
 - Becky proposed the science fair occur later in the school year going forward. This would allow students more time to prepare rather than focusing on the projects during the holiday season. Ideally mid to late March. Hanna proposed the last week of April. Discussions for an alternate date to continue at a later PTO meeting.
- Gala- Hanna Calleri
 - 248 tickets sold so far.
 - Flyer to go home with students reminding families of the last chance to purchase tickets.
 - Procurement is going well. Definitely needs to be its own position for future galas.
 - All live auction items are fulfilled: Waste Management golf tournament in AZ, Sacramento Kings ball kid experience and Hawaii trip have been added.
 - Family hosted parties from 2024 will remain the same. Torres family added a Halloween cake decorating party to the list of family hosted events..
 - 13 cakes confirmed. Working on a gluten free cake donation from Flourless Bakery.
 - 30+ bottles of wine have been donated so far. Stacie to pick up from a few more families. Ideally the goal is 100 bottles.
 - Teacher Treats: teachers pick the activity. Stacie working on confirming with the teachers.
 - Hanna proposed not filling the library with gala items the week of rather list on the gala website.
- Dining for Dollars- Kelly Brenk
 - February 26th we are trying a new partner, Mendocino Farms in Folsom.
 - March will be at Handels in Folsom.
 - April is at Chipotle, EDH on Wednesday, February 23rd from 4-8 pm.
 - May is pending at Relish Bar.
 - Meredith spoke with The Vine EDH and they are eager to partner with Jackson.
- Spirit Wear- Chelsea Bassett and Kristen Mullen
 - 13 shirts and tank tops left. They can be sold at the 2025 TK/Kinder orientation.
 - Meredith set to take over merch and branding. Meeting with A4 Promotions mid-March to discuss potential partnership.
- Room Parents- Stacie Roberts
 - Reminder email being sent to room parents for family science night and the gala.
 - Meredith proposed Stacie is BCC'd on all communications from room parents to classroom families.

NEW BUSINESS

- Bylaw change proposal- Hanna Calleri
 - Hanna proposes redefining the PTO roles and adding 3 VP roles:
 - VP of Fundraising
 - VP of Marketing & Communications
 - VP of Volunteering & Room Parents
 - Keep the standard President, VP, Secretary and Treasurer positions.
 - Remove the Parliamentarian and the Financial Secretary positions as well as the Site Council and PTO/Teacher roles.
 - Have the standing secretary take over bank deposits.
 - Redefine the Principals voting role.
 - Potentially add an Events Manager role.
 - Remove clause on holding a board position for three years.



- Add a clause PTO can vote standing board members out.
- Add a clause if the treasurer holds the position for more than two years, an independent audit must occur.
- Becky Miller proposed PTO roles to align with the district volunteer rules.
- Add all position bylaws to the PTO website.

PTO to review and vote on the changed bylaws and board position roles at the March meeting.

Meeting adjourned by Hanna at 7:35pm.

