

Jackson School Parent Teacher Organization

General Meeting Minutes

Date, Time, and Location: Tuesday, October 3, 2017 at 6:30 pm at the Jackson Library

Meeting Called to order by: Jamie Shaieb at 6:35

Attendance:

Michelle Miller, Principal
Genevieve Andrews, Teacher
Jamie Shaieb, Co-President
Kate Graves-Mercado, Co-President
Becky Nicholas, Co-Vice President
Courtney Mooney, Co-Vice President
Melanie McGinnis, Parliamentarian
Andrea Pengel, Secretary
Melissa Carlile, Financial Secretary
Lisa Koelbel, Community
Kari Murray, Community
Katy Oreskas, Spirit Wear Coordinator

General Members: Ashley Austerman, Kayla Faria, Evelin Horrell, Aaron Horrell, Jason Becker, Thomas Nickles, Farrah Azzouni, Adrienne Prado, Charlie Jarrett.

Welcome: Jamie Shaieb

- Thank you for coming tonight. Please sign in.

August 29th Meeting Minutes: Meeting minutes were emailed to the board members for review prior to the meeting. Copies of the meeting are provided to all general members to review.

***Motion:** Melissa Carlile made the motion to approve August 29th meeting minutes. The motion was seconded by Becky Nicholas. Motion passed unanimously.*

Executive Board Meeting Minutes from 8/29/17 : The Executive Board Meeting minutes were emailed to the board members prior to the meeting for review.

***Motion:** Kate Graves-Mercado made a motion to approve the Executive Board meeting minutes from 8/29/17. The motion was seconded by Melissa Carlile. The motion passed unanimously.*

President's Report: by Kate Graves-Mercado

- Power of the Paw was a huge success. We raised over our goal of \$20K at a total of \$22,245. We had 42% of our Jackson families participate bringing in \$14,745. Classroom sponsored provided \$7,500 with 2 more sponsor donations hopefully coming in by the end of the month. Tickets and car magnets that were promised for donations to the drive will be handed out during Fall Festival ticket sales next week.
- iPads for kindergarten and first grade have been ordered. Candace was able to get all the head phones and cases donated.
- Thank you to all parents, room parents, fall festival basket coordinators and box top coordinators for their support and help. We are grateful for you and all you do!

Financial Report: Jamie Shaieb for Candace Andujar

- Please reference the Jackson PTO budget 2017-2018 as well as the September expenses and income reports.
- Account balance \$112,614. Expenses YTD = \$43,736.73. Total September deposits = \$22,589.11. Most deposits for September were from Power of the Paw.
- Rubio's was a success despite the slow service. As a school we spent \$1,382. We got 20% of that back to our school which came out to be \$276.44.

Principle Report: Michelle Miller

- The Sacramento Bee ran an article last week reporting on public school state test scores. They covered public school in regions spanning from Davis to Tahoe and the Rescue Union School District ranked in the top 5 as having the highest percentage of students meeting both English and Math standards. Jackson Elementary and Lakeview Elementary were the only two elementary school ranked at the top.
- Choir and JAG are going well. Ms. Miller will be playing Santa in "How to Train your Reindeer to Fly" JAG performance.
- The Jackson staff are ready for Halloween and are all working on their costumes. Everyone will be in for a surprise during on Halloween.

- STEMscope is up and running.
- The field will be scraped and sodded after the Fall Festival.
- iPads have been inventoried by district and are waiting cases. Thank you for free cases and headphones.
- All day kindergarten is going well.
- A new yard duty has been hired and will be starting tomorrow. His name is Marcus and he will be going to assist at school two days a week.
- Volleyball and Cross Country are going well
- Our custodian, Daniel, is expecting his fourth kid in November. The staff will host a small shower for him on Friday.
- The Reflex Math has been paid, however, there was a clerical area in the price quote. Initially we were quoted \$2695.00 but the price should have been \$2965.00. This is a \$270 difference that Mrs Miller is asking for the PTO to cover. Because of some unfortunate circumstances, there will not be a computer lab instructor for the Fall and possibly Spring. Mrs. Miller request that we transfer \$270 from computer lab to cover the cost difference for Reflex Math.

***Motion:** Melissa Carlile made a motion to use funds from the computer lab budget to cover the extra cost of \$270 for Reflex Math. Melanie McGinnis seconded the motion. All were in favor and the motion passed.*

- Melissa Carlile was concerned over the ongoing requests to parents for money at the beginning of the year. Mrs. Miller agreed that there were many monetary requests from PTO and staff and suggested that we create a plan for these various requests to satisfy the needs for fundraising, school party planning and classroom fields trips and supplies.
- Melissa Carlile asked for clarification on STEMscope in regards to what was being paid for by district and what was being paid for by PTO. Mrs. Miller explained that the STEMscope subscription was paid for by district but the STEMscope consumables were not included. STEMscope is a new program that we are still

trying to figure out what the final cost will be.

Committee Report:

Fall Festival: Melissa Carlile and Andrea Pengel

- More volunteers are needed.
- Adrienne Prado recommended to raffle off 50/50 tickets at the Fall Festival. Details will be discussed offline.
- Mrs. Miller will assign teachers to monitor Fall Festival Baskets.

Community: by Lisa Koelbel.

- Donuts for Dads is on November 6th from 7:30 - 8:30am in the Ruppel Center.
- Veteran's Day Assembly is on November 9th. Mrs. Lindley coordinates this event. Kayla suggested having the Honor Guard present the flag and colors. Kayla and Jamie will discuss details offline and present them to Mrs. Lindley for consideration.

Gala: by Becky Nicholas

- The Gala is on March 3rd. It will be held at the Mercedes Benz dealership in El Dorado Hills. The MB dealership does not charge for the use of their venue and will provide a free valet service. There are some challenges with the venue but Becky is working out the logistics.
 - Rolling Hills is donating tables and chairs which will help with cost.
 - The caterer, bar service, and auctioneer are booked.
 - The Gala procurement team is up and running.
 - The biggest challenge with the dealership will be the audio and visual system. Mrs. Miller will reach out the Oak Ridge principal to see what the Boosters have used in the past. Becky will follow up with the DJ for their recommendations.

New Business:

Holiday Shop: Jamie Shaieb and Kate Graves-Mercado

A holiday shop will be set up in the library for the kids to come and shop for their family and friends. Most of the gifts will cost between \$3-\$5. The Holiday shop will kick off after school on December 13th with photos with Santa selling for \$5. It will be open

before and after school on December 14 & 15. Hot cocoa will also be sold during the event.

Important Dates:

- Fall Festival Baskets due Monday in the classroom they will be moved to library on Tuesday.
- Box Tops: Due October 16th. Classroom envelopes to be collected and bundled and returned by October 19th. The classroom with the most box tops collected will earn a coupon for (1) free snow cone.
- Dining for Dollars: Next one will be at EDH Saloon. We are hoping for October 18th. Need to confirm the date with the owner then will start advertising.
- Spirit wear: Will re-open the store tomorrow. It will close on October 25th. Spread the word. Goal is to get family and kids excited about their school. Keeping the store online so that we can reduce our costs.

Next Meeting: November 7, 2017 at 6:30pm at the Jackson Library.

Meeting Adjourned at 7:50pm.

Minutes compiled by Andrea Pengel, Recording Secretary