



PTO MINUTES

Attendance:

Co-Vice Presidents: Ben Glickman & Molly Mallinson

Financial Secretary: Christina Simpson

Treasurer: Lisa Koelbel

Secretary: Jamie Shaieb

Principal: Michele Williamson

Teacher: Kathy Steffano

Candace Andujar

Dena Levine

Marisa Braboy

Ben Glickman and Molly Mallinson led the meeting over zoom teleconference for Liz Harvey. Molly Mallinson called the meeting to order at 6:34pm. She thanked everyone for attending and informed everyone that all future meetings will be held over zoom for the foreseeable future.

Meeting Minutes

May meeting minutes were emailed to Board members from Liz Harvey. Molly Mallinson shared them over zoom. Molly Mallinson asked for any questions or corrections. Ben asked for the spelling correction for President be made on page 4. Jamie Shaieb will make the correction.

Jamie Shaieb made the motion to approve the meeting minutes with the one spelling correction. Lisa Koelbel seconded the motion and the motion passed unanimously.

Vice-President's Report

Ben Glickman presented the VP Report. He mention that the school year is off to a great start. There are more students attending this year than years prior.

Kindergarten Orientation and Popsicles in the Park were well received and appreciated by parents.

Ice Cream Social was well attended and was a great event. It was nice to gather as a community again.

Power the Paw ended September 3rd. Donations are still trickling in and they will follow up on business boosters. Power the Paw was very successful. The current total is \$38,432.

Student participation is higher than ever. The third grade classrooms are currently leading in participation, fifth grade is second. Handel's Ice Cream is sponsoring a classroom prize and a grade prize for the highest participation. Ben hopes to announce the results on Friday. All donations over \$50 will get a car magnet and be entered in a raffle to win Disneyland tickets. Ben asked if there is a preferred method to select a winner, i.e. live video with raffle tickets or an online random generator. Everyone agreed that an online random generator is fair to use to select the Disneyland ticket winner.

Ben and Molly thanked Candace for all her work with promoting Power the Paw and thanked everyone for their help. Molly welcomed feedback to help make these events even better.

Ben felt that Venmo was a strong contributor to the success of Power the Paw. Over 160 donations came in through Venmo.

Financial Report

Lisa reported the financials for August. June and July did not have any banking activity except for the \$1 interest each month.

The following are August 2021 Income:

- \$3611 Spirit Wear
- \$775 Power the Paw
- \$127 Amazon
- \$45 Marquee
- \$24 Nugget

The following are August 2021 Expenses:

- \$3262 Spirit Wear
- \$1065 TCS-Classroom Supplies
- \$274 Community
- \$141 Administration (website & dropbox renewal)
- \$775 Power the Paw (Friday folders)

Ending Cash Balance: \$142,915

Candace notified the Board that the Friday folders were shorted by 25 folders. She is working on getting those folders in.

Ben asked about why the cash balance is so high. Lisa explained that a lot of the excess of cash is due to COVID and being restricted with what we can and cannot do.

Christina Simpson explained that in the beginning of the school year always starts high and it goes down as the year goes on.

Jamie Shaieb explained that in the last year the Board was not allowed or able to have community events that would spend a lot of the PTO monies, such as, Muffin for Mom, Donuts for Dad, and Fall Festival. We are still treading lightly with what we can do as a community. She also mentioned that we should look at the programs that really suffered in the last year and possibly add funds to recover those funds.

Michele explained the last few years have been uncharacteristic and is grateful for the extra funds so that when they return we have the funds to support them. She also pointed out that the District office also assumed some of the math program fees that were previously funded by PTO.

Lisa discussed that getting Liz Harvey on the bank account has been difficult and that the bank asked us to have a Board vote to recognize her as the President.

Ben Glickman made the motion to add Liz Harvey, PTO Board President, to the PTO bank account. Jamie Shaieb seconded the motion and the motion passed unanimously.

Lisa informed that Board that the following budgeted items will be paid soon: PE Equipment, Garden stipend, Playground Equipment, and Curriculum Reproduction.

Lisa suggested getting a Venmo account for Jackson Spirit Wear and everyone agreed. There were concerns about have multiple Venmo accounts tied to an individuals and with accessing account information during different times of fundraising. Molly to look into allowing Candace access to the Jackson Venmo account for Fall Festival ticket sales.

Principal's Report

Michele Williamson provided the principal's report. She mentioned that we have about 490 students enrolled. She thanked Jeff Barbieri for dressing up as Mr. Whisker's for Ice Cream Social. Ice Cream Social was very successful. A basketball coach has been secured but she is still looking for a volleyball coach. Cross Country is underway. The school is monitoring

the AQI each day and keeping students inside if the AQI reaches over 150. The play structure is back open. It wasn't open at all last year. Daniel has been amazing at making sure everything is sanitized so that the kids can all play on the play structure everyday. Daniel consistently looks out for the kids, school, and community. He always goes above and beyond. We have a new garden coordinator, Zoe Hanko. Sarah Petticomb will assist Zoe with the role of garden coordinator. Academic Recovery Teacher is Megan Wojen. Intervention Aides start next week. The school counselor is doing classroom presentation along with meeting with students 1:1. We are watching quarantine number. Everyone is doing the best they can. Folks are getting excited about the Gala and have asked about the theme for 2022. She brought up the need for a new field and suggested this could be a partnership with the District to pay for it through the Fund-A-Need.

Community Team

Marisa Braboy provided update on the Ice Cream Social. She mentioned that it was very successful. Amanda Divers made a cute photo booth for the event that can be used for future events.

Communications

Candace Andujar did not have an update at this time.

Fall Festival

Candace Andujar provided an update for Fall Festival. A QR code was created to help volunteer sign-ups. They have received a lot of middle school and high school volunteers. They are looking forward to a fund event.

Michele clarified the volunteer requirements for events outside of school hours do not require a vaccination card.

Spirit Wear

Amanda Avery provided an update on Spirit wear. They have already profited over \$1000. They have no inventory left. There is no more money left to purchase sweatshirts or hoodies to sell at Fall Festival. There will be an online store open in a few weeks. She suggested that the Board provides more funds to order sweatshirts and hoodies to sell at Fall Festival.

Jamie Shaieb made the motion to add \$4000 to the Spirit Wear budget. Lisa Koelbel seconded the motion the motion passed unanimously.

Dining for Dollars

Ben Glickman provided an update in behalf Michele and Jeff Barbieri. They have received \$64 from Mountain Mikes. The next dining for dollars is September 22 at the El Dorado Saloon. She asked if we can begin sending flyers home in the Friday folders. She asked if Michele Williamson can do and all call for Dining for Dollars. Michele prefers to send out an

email to not raise panic or concern with the parents. Candace suggested using sandwich boards and marquee. Jamie suggested making stickers during the day of event. Michele also suggested Mr. Whiskers can hold a sign out front.

Room Parent Coordinator

Dena Levine provided a room parent update. Ms. Hadden still needs a room parent. Jamie Shaieb signed up to be the room parent for Ms. Hadden. She addressed the struggle with using Mail Chimp. She feels like that it is too time consuming to set up. Michele Williamson said she will ask the other districts what they use for mass email distribution.

The room parents are working on classroom baskets for Fall Festival. The Multiple Mobilities classroom would like to make a basket for the Fall Festival. Michele Williamson will check in with the Multiple Mobilities and Preschool classrooms.

Water Bottle Filling Station Update

Ben Glickman provided an update on the water bottle filling station that will be set-up outside the Ruppel Center. The station that was shipped had gone missing. Alena is working on getting a new one ordered and shipped. The company told her she will be at the top of the list for the next one shipped.

PTO Connection Form

Ben Glickman provided an update on the PTO Connection Forms on behalf of Alena McClain. He mentioned that 338 students have submitted PTO Connection Form. Alena recognized Dena Levine for getting families sign-up and thanked Michele Williamson for including the QR code in her newsletter. Michele mentioned that she will have it included in the Back to School Night for next year.

New Business/ Other Updates

The Gala themed for 2022 will remain the same since all the decorations and the work for this theme is complete. Michele Williamson mentioned that she will have to remake the Cake Wars video.

Molly Mallinson adjourned the meeting at 7:55PM.
Minutes recorded from zoom recording by Jamie Shaieb