



# PTO MINUTES

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## **Attendance:**

**President:** Liz Harvey

**Co-Vice Presidents:** Ben Glickman & Molly Mallinson

**Treasurer:** Lisa Koelbel

**Secretary:** Jamie Shaieb

**Principal:** Michele Williamson

**Teacher:** Lynette Christensen

**Financial Secretary:** Christina Simpson

Candace Andujar

Dena Levine

Kari Murray

Crissie Czerniec

Paula Herrod

Anahita Crawford

Brooke Stern

Marisa Braboy

Amanda Divers

Kelly Dutton

Liz Harvey welcomed everyone to the November PTO Board meeting and called the meeting to order over zoom video conference at 6:32pm.

## **Meeting Minutes**

The October Board meeting minutes were emailed to Board members. Liz Harvey shared the minutes over zoom. Liz asked for any questions or corrections.

*Ben Glickman made the motion to approve the October Board meeting minutes. Christina Simpson seconded the motion and the motion passed unanimously.*

### **President's Report**

Liz Harvey present her report. Everyone is gearing up for Pastries with Parents on Friday, November 5. The Community Team is decorating the Library doors and will place flags around the grass area for Veteran's Day. The assembly will only be for the students this year and parents will not be invited due to COVID restrictions. Liz received quotes from Signs Landscaping. Signs Landscaping did the field renovations at Marian Middle School. They provided a quote that was over \$200,000. She is waiting for a quote from Francisco who did the renovations in the front of Jackson Elementary School a couple years ago.

Santa Run is on December 7 at 5:50pm. The Community Team will send out a signup genius for cookies and hot cocoa before Thanksgiving break.

After last weeks meeting with the Superintendent and Mrs. Williamson, a family asked the PTO to send out a survey regarding the mandate. The Board agreed that the PTO should not send out the survey. The District will be sending out a survey to families on November 17.

### **Financial Report**

Lisa reported the financials for October.

Beginning Cash Balance: \$162,245

The following are October 2021 Income:

- \$3,296 Spirit Wear
- \$10,029 Fall Festival
- \$100 Gala
- \$1 Interest

The following are October 2021 Expenses:

- \$634 TCS-Classroom Supplies
- \$1,430 Fall Festival

Ending Cash Balance: \$173,606

The Board discussed the struggle with using Venmo attached to personal accounts. Lisa proposed to use Venmo for Power the Paw exclusively. Venmo is great for convenience but it is difficult when using for multiple PTO purchases.

### **Principal's Report**

Pastries with Parents is on Friday, November 5. Volleyball is wrapping up and she is very thankful to Chris McFadden for stepping up to coach. Coaches for Basketball are set and basketball will start up in January. The Santa Run is December 7. Science Fair & Family Night is coming up in January.

### **Community Team**

Pastries with Parents is coming up on Friday, November 5. Jamie Shaieb provided an update for Pastries with Parents. It is French theme and will be held outside along the corridor towards the Ruppel Center, upper basketball court and amphitheater. Everyone is really excited and parents, grandparents, step-parents and parent figures are all welcome to come and spend the morning with their student.

Marisa Braboy has the signup genius ready to go for volunteers to help set up and donate treats for the Santa Run. She will send out the signup genius link before Thanksgiving break.

### **Spirit Wear**

Liz Harvey provided the spirit wear update. They have a few sweatshirts available to sell. They plan on selling them on site soon. They planned on online sales but they are experiencing technical difficulties so they are sticking to selling in person at this point.

### **Dining for Dollars**

The next event is on November 17 at La Cascada. The time and give back percentage is to be determined.

### **VP Update/ Gala**

Ben Glickman gave an update on the first Gala planning meeting from Tuesday, October 26. They are trying to pin down the leads for each committee. Procurement will begin late November/ early December. Ben will begin digging through the binder to get all the details for Gala. The Gala binder has all the contact information for all the previous committee leads.

### **Outdoor Water Bottle Filling Station**

The General Contractor is waiting to hear back from the electrician to get scheduled. Liz is hoping that it will all be done by Thanksgiving.

### **New Business/ Other Updates**

No new updates.

Liz Harvey adjourned the meeting at 7:16 PM.

Minutes recorded from zoom recording by Jamie Shaieb